

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
April 5, 2016

The Board of Education of Jordan School District met in study and closed sessions and a special Board meeting on Tuesday, April 5, 2016, beginning at 4:05 p.m. in the Board Conference Room at the JATC South Campus, 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
(Matthew Young, Board Member, excused)
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Shelley Nordick, ESEA, Grants Management, Media Specialist
Rebecca Gerber, Elementary Language Arts Consultant, Curriculum and Staff Development
Wendy Harmon, Math Consultant, Curriculum and Staff Development
Barbara Gentry, Science/Health/STEM Consultant, Curriculum and Staff Development
Nancy Ward, Coordinator, Educational Support Services
Jeri Clayton, Administrative Assistant
Vicki Olsen

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. Ends Policies and Student Achievement

Laura Finlinson, administrator for Curriculum and Staff Development, continued the discussion on student assessments that Mr. Mason, director of Evaluation, Research and Accountability, presented to the Board during previous study sessions. Mrs. Finlinson said today's presentation will include information about MasteryConnect, a survey USOE conducted regarding SAGE testing, and a notice that had been received from the State Office regarding SAGE testing.

Mrs. Finlinson said school usage of MasteryConnect varies from minimal to high usage. She displayed a chart that shows usage, by school, of MasteryConnect and noted that Herriman High School teachers are probably one of the highest users. She provided an example of a MasteryConnect assessment that shows how students that need additional help are identified and a tracker that a teacher can use to see how students are doing in comparison to the standards. She also noted that the MasteryConnect data is used in PLCs to identify students needing targeted intervention.

Mrs. Finlinson shared the results of a survey conducted by USOE about the SAGE testing. The survey asked teachers what they valued about SAGE, the amount of time spent preparing and administering

the SAGE assessment, among other things. Mrs. Finlinson shared a notification received from USOE that some District students were given too much time to complete the SAGE test and a request that principals be notified about this as soon as possible so that it doesn't happen this year.

Board members discussed ideas for language that could be incorporated into an Ends policy regarding testing. Superintendent Johnson suggested using language that the Board supports assessment practices, that informs instruction, and that provides appropriate information for student growth and progress. Board members shared ideas about policy language and developed a draft version.

President Pulsipher asked Board members to be thinking about the topic: "looking at a variety of opportunities at all levels" and to come prepared to discuss this at the next study session. She invited Mrs. Finlinson to prepare a presentation about the opportunities that are currently available and those she would like to see made available.

MOTION: At 5:02 p.m., it was moved by J. Lynn Crane and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss property and negotiations. The closed session discussion was recorded and archived.

At 6:32 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools

Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Sandy Riesgraf, Director, Communications
Steve Dunham, Communications Manager
Shelley Nordick, ESEA, Grants Management, Media Specialist
Rebecca Gerber, Elementary Language Arts Consultant, Curriculum and Staff Development
Wendy Harmon, Math Consultant, Curriculum and Staff Development
Barbara Gentry, Science/Health/STEM Consultant, Curriculum and Staff Development
Nancy Ward, Coordinator, Educational Support Services
Jeri Clayton, Administrative Assistant
Jack Retallick, AV Maintenance
Jennifer Boehme, President, Jordan Education Association
Vicki Olsen
Darrell Robinson

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

B. Title I Schools for 2016-17

Nancy Ward, coordinator of Educational Support Services, reported that this year the District was awarded \$4.2 million for Title I programs. Seven schools have benefitted from funding: Columbia, Heartland, Majestic, Oquirrh, Riverside, and Westvale, with West Jordan added in the spring of 2016 as a targeted assist school which means the Title I funds can only be used for students most at risk. Ms. Ward noted that next year all seven of these schools will be designated Title I schools. She also said three of the Title I schools have participated in the Turnaround program for two years and beginning this year, West Jordan and Columbia Elementary Schools will begin the Turnaround program. Ms. Ward explained the various professional development opportunities provided for teachers at Title I schools and also the push to begin pre-schools programs. She said Majestic has a full pre-school program and all other Title I schools, due to limited space, have some form of pre-school such as a Mommy and Me program. She said the Family Learning Centers also offer assistance to parents with English classes, GED preparation, etc.

C. Review of Starting and Ending Times for 2016-17 School Year

Paul Bergera, staff assistant for Auxiliary Services, provided Board members with a copy of the school start and end times for the 2016-17 school year. He stated that two schools, Bluffdale and Riverside, are moving to the modified traditional schedule and times were adjusted for the early start and late start students. He noted that Falcon Ridge and Rose Creek start and end times changed because these two schools will be moving from year-round to traditional schedule. Mr. Bergera said no changes were made to middle and high school start and end times.

D. Jordan School District Grant Applications

Laura Finlinson, administrator for Curriculum and Staff Development, said the Board requested a report on the various grants the District has been awarded and the grants that will be made available to the District as a result of 2016 legislation. She invited Shelley Nordick, consultant for Instructional Support Services, to deliver the report.

Mrs. Nordick reported on 23 current grants that benefit students, teachers, and District departments in the areas of math, science, STEM programs, arts programs, character education, history, Student Intervention Services (programs for at-risk students), Transportation Department (CNG buses), Jordan Education Foundation programs, and various grants for individual teachers, classrooms, and schools. She reviewed several upcoming grants which are currently in the application process. Mrs. Nordick reviewed grant opportunities created by the 2016 Utah State Legislature in House Bills 192, 277, and 301 and Senate Bills 67, 93, 101, 103, and 143.

Mrs. Finlinson and Mrs. Nordick reviewed the grant application process and discussed grant sustainability, appropriateness, the District's ability to comply with grant requirements, etc.

E. Policy Governance Review: *BS/C 203 Delegation to the Superintendent*

President Pulsipher invited Board input about policy BS/C 203. Board members expressed that no changes were needed and the policy should be left as currently written.

F. Review of Board Calendar for 2016-17

Board members reviewed the proposed Annual Meeting Schedule of the Board of Education for the 2016-17 year and made recommendations for changes. The revised Annual Meeting Schedule will be approved at an upcoming Board meeting.

G. Discussion on Five-Year Building Construction Plan

Board members discussed the Five-Year Building Construction Plan and noted that it has become the basis for the bond plan. Board members asked the administration to prepare a separate document that will become the Bond Construction Plan for the November 2016 bond election so that the Five-Year Building Construction Plan can continue to be updated as required in June of each year.

President Pulsipher asked staff members to update the Five-Year Building Construction Plan with new projections and to indicate those schools currently scheduled for completion. She noted that doing this will provide a clear understanding for the cities that the District has an updated Five-Year Building Construction Plan.

H. Update on Progress Toward 2016 Bond Election

Paul Van Komen, Board legal counsel, provided Board members with copies of U.C.A. § 20A-11-1201-1206, Political Activities of Public Entities Act. He reviewed the law and explained the rights and responsibilities of elected officials related to ballot propositions.

Mr. Larsen, business administrator, reported on the second meeting of the Bond Election Committee. He said the preliminary bond presentation was reviewed by the Committee and suggested changes were made. He invited Sandy Riesgraf and Steve Dunham, Communications Department, to show the presentation to Board members. Following the presentation, Board members provided suggestions for changes to clarify the information. They asked Ms. Riesgraf to prepare the final video with and without narration so that Board members can present it to community groups in the format in which they are most comfortable.

Mr. Larsen stated that the next Committee meeting is scheduled for April 22, 2016, at 4:00 p.m. at the Auxiliary Services building. Three Board members, Mrs. Whitelock, Mr. Osborn, and Mrs. Pulsipher (with Mr. Young as alternate in the event Mrs. Pulsipher is unable to attend) stated that they would be able to attend this meeting.

Mr. Larsen said one of the next steps is for a subcommittee to develop a "Frequently Asked Questions" document that will be used to educate people about the bond. He asked Board members to help by providing him with questions they may have been asked, along with answers. He said the subcommittee will prepare the questions and answers document for Board review.

At 8:48 p.m., the meeting adjourned. The Board convened in a Special Board meeting.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
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June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. She welcomed those present.

I. **Special Business**

A. **Recommendation to Approve Revisions to Administrative Policy DP311 *Evaluation for Licensed Personnel***

Revisions to this policy were reviewed at the March 29, 2016, study session. A copy of Policy DP311 is attached at the conclusion of these minutes. (Attachment 1)

Public Comment

Jennifer Boehme, president of Jordan Education Association, said she wanted to point out that this policy was reviewed by the Jordan Educator Evaluation Committee in September 2015 and the Association was concerned that this policy has not been brought to the Board for approval prior to this time. She said teachers who have had difficulties in their observation/evaluation process had access to the old policy on the District website and that version does not meet Utah Code revisions enacted during the 2012 legislative session under Senate Bill 64. Ms. Boehme thanked the Board for approving the revisions to this policy.

MOTION: It was moved by Richard S. Osborn and seconded by J. Lynn Crane to approve revisions to Policy DP311 *Evaluation for Licensed Personnel*. Motion passed with a unanimous vote.

B. **Recommendation to Approve Revisions to Administrative Policy DP311A *Evaluation of Administrators***

Revisions to this policy were reviewed at the March 29, 2016, study session. A copy of Policy DP311A is attached at the conclusion of these minutes. (Attachment 2)

Public Comment

No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Janice L. Voorhies and seconded by Jen Atwood to approve revisions to Policy DP311A *Evaluation of Administrators*. Motion passed with a unanimous vote.

II. **Bid Recommendation**

A. <u>School or Department</u> Bingham High School	<u>Items for Bid</u> Beverage Provider
<u>Bidders</u> Coca-Cola	<u>Amount of Revenue</u> \$71,970.00 (5-yr. estimate)

Purpose: Provide vending machine beverages

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Coca-Cola. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by J. Lynn Crane and seconded by Janice L. Voorhies to approve the bid for a vending beverage provider at Bingham High, as recommended. Motion passed with a unanimous vote.

Mr. Young stated that the amount and type of information that was provided to the Board regarding today's bid and previous bids is "quite pathetic." He said the lack of information has made it difficult to know what the Board is being asked to approve. He asked to have more detailed information provided for each bid that is presented to the Board for approval. Dr. Godfrey said he would provide this feedback to the Purchasing Department.

At 8:58 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Jeri Clayton, Administrative Assistant

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

I. Board Committee Reports

A. District/Community Council Board Advisory Committee

Mrs. Atwood, chair of the District/Community Council Board Advisory Committee, said a meeting of the Committee will take place next week and she will report the results at the next Board meeting.

B. Facilities Board Advisory Committee

Mrs. Whitelock, chair of the Facilities Board Advisory Committee, said on Thursday, April 7, from 8:30 to 11:30 the Community group will be looking at the middle school design for the future West Jordan and Daybreak area middle schools. She said she didn't know what the outcome would be because of the contractual agreement with Rio Tinto and while they were made aware of the meeting some time ago, it doesn't look like many of their folks will be able to attend. Mrs. Whitelock said she asked Mrs. Atwood to invite more individuals from the West Jordan area to attend and she was able to get three more from that area. She stated that the results of this meeting will be reviewed with Board members the next time the Board meets.

Mrs. Whitelock reported that the high school design was narrowed to two choices, the Syracuse model by VCBO and a prototype similar to the Copper Hills, Herriman, and Riverton model by MTHN. She said a tour of Syracuse High School and the District schools took place and it will be the recommendation of the Facilities Committee to: "build a prototype similar to Copper Hills, Herriman, and Riverton, with modifications to meet our needs and our budget." Mrs. Whitelock further stated: "I want to thank all those who helped in this decision from staff to community members and the kind principal at Davis District who gave us a tour of her facility. I would like to remind everyone that the goal of these new buildings is to build wonderful facilities that meet the students' needs now and in the future, while being mindful of cost-saving measures."

Mrs. Whitelock asked the Board to vote to approve the prototype high school so that staff will have the Board's consent to move forward with this project.

MOTION: It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to give staff direction to move forward with the MHTN new high school design prototype similar to Copper Hills, Herriman, and Riverton, with modifications to meet District needs and budget.

Following Board discussion about the new high school design, President Pulsipher called for a vote on the motion. Motion passed with a unanimous vote.

C. District Finance and Audit Board Advisory Committee

Mr. Young said he had nothing to report at this time.

D. Legislative/Community Relations Board Advisory Committee

Mrs. Pulsipher said she had nothing at this time to report; however she did note that Mrs. Voorhies is preparing thank you notes for legislators and will provide them to the Board for approval and signature.

E. Charter School Relations Board Advisory Committee

Mr. Young, chair of the Charter School Relations Board Advisory Committee, said the Committee will be meeting this weekend and he will report the results at the next Board meeting.

MOTION: At 9:18 p.m., it was moved by J. Lynn Crane and seconded by Kayleen Whitelock to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc

